

ARCHITECTURAL EXAMINING BOARD[193B]

Adopted and Filed

Pursuant to the authority of Iowa Code section 544A.29, the Architectural Examining Board hereby amends Chapter 1, "Description of Organization," Iowa Administrative Code.

The rules in Chapter 1 describe the organization of the Architectural Examining Board. These amendments update the titles of the staff and the mailing address of the Board and allow for an electronic roster of persons who have failed to renew their registrations.

Notice of Intended Action was published in the December 25, 2013, Iowa Administrative Bulletin as **ARC 1251C**. A public hearing was held on January 14, 2014. No one attended the public hearing, and no comments were received. The adopted amendments are identical to those published under Notice.

These amendments were adopted during the March 26, 2014, meeting of the Architectural Examining Board.

After analysis and review of this rule making, no impact on jobs has been found.

These amendments are intended to implement Iowa Code chapter 544A.

These amendments will become effective July 30, 2014.

The following amendments are adopted.

ITEM 1. Amend subrule 1.1(4) as follows:

1.1(4) ~~Administrative secretary~~ Board administrator. The ~~division professional licensing and regulation bureau~~ may employ ~~an administrative secretary~~ a board administrator who will maintain all necessary records of the board and perform all duties in connection with the operation of the board office. The ~~division administrator bureau chief~~ or designee shall sign vouchers for payment of board obligations.

ITEM 2. Amend rule 193B—1.2(544A,17A) as follows:

193B—1.2(544A,17A) Office of the board. The mailing address of the board shall be: Iowa Architectural Examining Board, 1918 S.E. Hulsizer, Ankeny, Iowa 50021 200 E. Grand Avenue, Suite 350, Des Moines, Iowa 50309.

ITEM 3. Amend rule 193B—1.3(544A,17A) as follows:

193B—1.3(544A,17A) Meetings. Meetings of the board are regularly scheduled for the second Tuesday of January, March, May, July, September, and November. Meetings may be postponed, canceled, or rescheduled by the president for the convenience of the board. Board members shall be informed of meetings by the ~~administrative secretary~~ board administrator in writing at least one week before the scheduled date of the meeting.

ITEM 4. Amend rule 193B—1.4(544A,17A) as follows:

193B—1.4(544A,17A) Certificates. Certificates issued to successful applicants shall contain the registrant's name, state registration number and the signatures of the board president, vice president and secretary. All registrations are renewable biennially on July 1, with registrants whose last names begin with the letters A-K renewing in even-numbered years and registrants whose last names begin with the letters L-Z renewing in odd-numbered years as provided in rule 193B—2.5(17A,272C,544A).

The board shall ~~give notice by certified mail, return receipt requested, to the holder of a certificate~~
maintain an electronic roster of those holders of certificates of registration who has have failed to renew.
The certificate of registration may be reinstated in accord with rule 193B—2.4(544A,17A).

[Filed 5/28/14, effective 7/30/14]

[Published 6/25/14]

EDITOR'S NOTE: For replacement pages for IAC, see IAC Supplement 6/25/14.